



INTRODUCING




A2Z SOURCING AND CONSULTING SERVICES

EXCELLENCE APPLIED

CONTENTS

| | |
|---|----|
| Introducing A2Z Sourcing & Consulting | 3 |
| Corporate Profile | 4 |
| Leadership | 6 |
| Services Offered | 6 |
| Facilities Management | 7 |
| Soft Services | 7 |
| Hard Services | 8 |
| Arabian Adventures | 10 |
| Project Management | 12 |
| Managing Manpower and 3rd Party Contractors on Site | 12 |
| A Proactive Approach to Maintenance and PPMs | 13 |
| A Reactive Approach to Incidents Regarding the Site | 14 |



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INTRODUCING



A2Z Sourcing & Consultancy is a business consulting and services company located in Al Seef in the Kingdom of Bahrain. Our team has more than 40 years of experience and a proven track record of working in the the Kingdom of Bahrain and Kingdom of Saudi Arabia. All of us have been part of business operations where we gained experience by starting at the bottom and working our way to the top, while gaining knowledge along way.

We provide expertise and experience, while working with businesses to find solutions that best fits the business. Every business is unique, and there is no perfect model or single approach that will effectively address every challenge, however our goal is to help you achieve your desired outcome.

We provide hands-on solutions to help solve various management challenges, all with the help and guidance of our multi-faceted team. We believe that it is essential to understand our clients by becoming a part of our client's business and knowing as much about their operations and challenges as possible. We support organisations in meeting their needs and most importantly achieving their long-term goals in improving bottom line results and sustaining the competitive advantage. A2Z management team that oversees the FM projects have over 40 years of experience managing total facilities management projects.

We will ensure that you get the results you need by a combination of embedding a solid management team to manage the project and at the same time managing third party contractors, who will ensure that facilities management like pool cleaning, pest control, waste management, ensuring that the facility is well maintained, clean, and above all else, safe for occupants as well as visitors. We works with trusted partners who have been quality assured by us to ensure that they work to exceptional high standards that is expected on every project.



CORPORATE PROFILE

Our team has decades of subject matter experience. We provide services such as installation and maintenance, environmental monitoring and tracking, hard and soft services, and system updates. Our professionals will work with you to develop tailored solutions that meet your individual needs. We are committed to providing exceptional customer service, timely, and cost-effective solutions.



OPERATIONS SOLUTION DESIGN & PLANNING

- ▶ Design & workflow review
- ▶ Staffing requirements & mobilisation
- ▶ Operational management
- ▶ Operation and SOP manual
- ▶ ISO accreditation
- ▶ HACCP accreditation
- ▶ HSE & First Aid

FACILITIES MANAGEMENT

- ▶ Kitchen
- ▶ Dining halls
- ▶ Buffet and service points
- ▶ Coffee shops
- ▶ Bespoke equipment
- ▶ Hotel rooms & fit out
- ▶ Executive, short & long-term accommodation
- ▶ Staff, short & long-term
- ▶ Total Facilities Management

PROJECT OVERSITE/ FACILITIES CONSTRUCTION

- ▶ Project oversight management on construction of the facilities
- ▶ Supply of MEP drawings based on the required concept specifications
- ▶ Supply of Fit out drawings based on the required concept specifications

FACILITIES MANAGEMENT

- ▶ Laundry
- ▶ Accommodation
- ▶ General & Office Cleaning
- ▶ Special Cleaning
- ▶ Service staff

Quality

We promise reliability and satisfaction, so you know that your investment is worth it.

- Our team members have acquired formal training and internationally recognized certifications in their respective domains.

Value

Our dedication to fulfil promises ensures that clients receive exactly what they were expecting.

- Over-delivery or under-delivery means that the outcome was not effectively defined at the start.
- Value is determining what you want and then getting it at the cost you have agreed. This applies no matter the level of service.
- We maintains a reasonable profit margin of 15%, therefore we can offer value for money and prioritize long-term partnerships.

Transparency

No hidden profits, excess contingencies or loss-leader initiatives.

- Consider knowing the actual costs and having a chance to make informed decisions while choosing tailor-made service bundle(s) for your business.
- We value the word 'partnership'. Our partnerships hold a great significance for us, and our commitment to preserve relationships give our clients the confidence that we will be there for them.

LEADERSHIP



Mr Gareth Edwards
Managing Director

A dynamic, dedicated and results-driven Chartered Health and Safety consultant, Gareth leads the A2Z team and manages stakeholder engagement. He has extensive experience and knowledge in facilities management and health safety which has enabled him to work with leading businesses in the UK and within GCC. He has held leading roles with international companies: MAERSK, Red Sea International, ILEI, as well as the lead on the committee for the development of Occupational Standards for the Bahrain Government.

SERVICES OFFERED

Our team with the help and guidance of our trusted partners and contractors will provide you with comprehensive solutions designed to help facilities become safer, more efficient, and more organized. Our professionals will work with you to develop tailored solutions that meet your individual needs. We are committed to providing exceptional customer service, timely solutions, and cost-effective solutions. We will use our collective expertise to make sure that we surpass your requirements.

All security, cleaners and third-party provisioned staff will be managed by A2Z. All staff, less security that are third party provisioned will be transferred to A2Z by 01-08-2025. Supervision management of the initial rectification works will be conducted by our Managing Director, Gareth Edwards. Initial OEM will be conducted as part of the refurbishment process.



FACILITIES MANAGEMENT

At A2Z, we provide comprehensive solutions designed to help facilities become safer, more efficient, and more organized. We provide services such as installation and maintenance, environmental monitoring and tracking, hard and soft services, and system updates. We have engineers and technicians working to provide Facility Management and support services to our clients and to our central production units across kingdom. Our professionals will work with you to develop tailored solutions that meet your individual needs. We are committed to providing exceptional customer service, timely solutions, and cost-effective solutions.

The services provided by A2Z typically include the following:

Soft Services



Hospitality

The hospitality staff are responsible for providing a range of services including setting and clearing tables, providing food and beverage service, setting up or clearing stages and auditoriums, and aiding clients.



Housekeeping Services

Our team can provide housekeeping services to residents on request.



Hard Services



General Maintenance



Building maintenance and repairs



Comprehensive inspection and evaluation of facility mechanics and safety



Electrical



Installation, maintenance, and repair of facility equipment



Energy-saving solutions



Environmental monitoring and tracking



Waste management, disposal, and recycling



Plumbing



Painting



Carpentry



Swimming Pool Maintenance



Landscape & Irrigation Maintenance



Electromechanics



Fire Safety



Security Personnel



Access Control



Security system installation and upkeep



Systems analysis, upgrades, and optimization



Emergency preparedness



Industrial HVAC



Maintenance & Operations of A/C System



HACCP Cleaning



Kitchen Equipment Maintenance



Boiler Maintenance



Elevator Maintenance



Regulatory compliance



Program and policy development and implementation



Vendor and contractor management



ARABIAN ADVENTURES

Join our world class adventure camps. We can accommodate youngsters between the ages of 7-18; adults; corporate teams; or groups of family and friends. Our activities can accommodate participants of all skill levels. For corporates seeking to strengthen bonds through a return to fundamental experiences, we organise suitable team building adventure camps. Whether you are an adept adventurer or a complete novice, you are guaranteed to revel in the abundance of enjoyment that our camps offer.

Mr Matt Brewster, our Operations Director, ensures that all our trainers/co-ordinators are experienced, as well as making sure that we have health and safety management processes in place to manage risk effectively.

Location

The location will provide the perfect backdrop for a memorable experience.

Accommodation

Our luxurious tents are designed for comfort and style. Each tent is equipped with comfortable bedding, lighting, and all the amenities needed to make your stay enjoyable.

Dining

Our professional chefs will prepare gourmet meals using locally-sourced, fresh ingredients. We can accommodate any dietary preferences and ensure a delightful culinary experience.

Campfire and Entertainment

In the evening, we'll arrange a campfire where you and your guests can gather, share stories, and enjoy live entertainment under the stars.

Customisation

We understand that each event is unique, we offer tailored experiences geared towards your specific preferences and needs.

Safety and Comfort

Rest assured, safety is our top priority. We have all the necessary safety measures in place to ensure a secure and comfortable experience for everyone.



We are committed to delivering world-class outdoor experiences across the Kingdom of Bahrain and Kingdom of Saudi Arabia.

Some of our activities include:

- Hiking
- Yoga
- Survival skills
- Shooting
- Hunting
- Archery
- Treasure hunts
- Team building activities
- Life coaching
- Games
- Sports
- Martial art class
- Star gazing
- Astronomy
- Camp fire
- Music and entertainment
- Sand boarding/sliding
- Local culture
- Environmental activities



*We create safe,
stimulating environments
where you have the freedom to discover,
learn and explore...*

PROJECT MANAGEMENT

Managing Manpower and 3rd Party Contractors on Site

The scope of work for managing manpower and third-party contractors onsite for A2Z includes the following duties:

- **Recruitment and onboarding:** Ensuring job vacancies are filled, interviewing, and selecting suitable candidates, and onboarding by introducing them to their duties and specific information related to the role they will be carrying out onsite.
- **Supervision of personnel and contractors:** Monitoring the performance of staff and contractors, determining when and what kind of training is necessary, and providing feedback to ensure performance expectations are met.
- **Scheduling and deployment:** Scheduling personnel and contractors for appropriate assignments and ensuring the efficient deployment of resources.
- **Efficiency optimization:** Developing and implementing protocols for cost-effective use of resources and ensuring the efficiency of personnel and contractors in the execution of their duties.
- **Logistical coordination:** Evaluating site needs and coordination to ensure the availability of appropriate materials and resources throughout the lifetime of a project.
- **Site safety:** Monitoring and evaluating onsite conditions and ensuring that health and safety standards are upheld, and established policies are followed.
- **Project management:** Taking responsibility for project management and ensuring compliance with deadlines, budgets, and other requirements.
- **Reporting:** Developing and maintaining reports to monitor the effective management of personnel, contractors, and resources onsite.
- **Communication:** Establishing and maintaining effective communication channels between personnel, contractors, and other stakeholders involved in the project.
- **Administration:** Performing day-to-day administrative tasks, such as maintaining records, communicating with clients and other stakeholders, and ensuring legal compliance.

A Proactive Approach to Maintenance and PPMs

Proactive maintenance and planned preventative maintenance (PPM) are among the most important aspects of A2Z's management strategy, allowing us to prioritize and address any potential issues before they become major problems.

- Our facilities manager considers a diverse range of proactive approaches to ensure the safety, efficiency, and comfort of the people who will be using the facility.
- To establish a proactive approach to maintenance and PPM, our facilities manager develops a comprehensive plan that establishes how often each type of maintenance should be conducted, regularly assess and inspect all areas of the facility, and ensure that all PPMs are scheduled and completed according to the plan.
- A complete inventory of all necessary maintenance and PPM tasks is outlined in the plan, with clear directions on who should be responsible for each task and when.
- Our facilities manager also trains all staff on the importance of proactive maintenance and PPM, as well as how to identify signs of potential issues in their daily operations and duties.
- Any identified issues are reported to the facilities manager for further examination and necessary action.
- Additionally, all staff are regularly informed of the timeline and progress of any PPMs throughout the facility so they can be aware of any potential issues.
- Lastly, our facilities manager leverages technology and adopts more efficient maintenance methods, such as predictive analytics.
- In addition to helping identify potential issues quickly and preventing them from becoming bigger problems, these technologies can also help streamline the maintenance process and reduce overall costs.





A Reactive Approach to Incidents Regarding the Site




Reactive approaches to incidents involving the site are the most important part of a comprehensive facilities management strategy, as they address unexpected issues that could otherwise disrupt operations and affect the safety and comfort of the people who will be using the facility.

Our facilities manager considers several different reactive approaches to best address any incident as quickly and effectively as possible.

- Primarily, our facilities manager develops a comprehensive incident response plan that outlines the roles and responsibilities of all necessary staff members in the event of an incident.
- This plan covers everything from emergency notifications and initial action steps to resource allocation and post-incident analysis.
- Our facilities manager also ensures that all staff members are trained and knowledgeable on emergency procedures and protocols, as well as how to identify and assess the severity of any incident.
- All necessary systems and equipment are tested and evaluated to ensure they are in proper working order and are prepared for any incident.
- Additionally, our facilities manager takes advantage of any applicable safety equipment, such as fire extinguishers, smoke alarms, and first aid kits, and ensures they are placed in accordance with applicable fire regulations and codes.
- Regular inspections are also conducted to ensure all equipment is functioning properly and can be relied upon in the event of an incident.
- The last reactive approach our facilities manager considers is establishing relationships with the necessary external responders, such as the local fire department, emergency medical services, and law enforcement.
- Having these connections established ahead of time can reduce response times during an incident, thus minimizing the disruption and damage caused.



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